

HVSA Data Collection Training- Promising Practices, EHS and PCHP

AUGUST 2, 2017



Washington State Department of
Early Learning



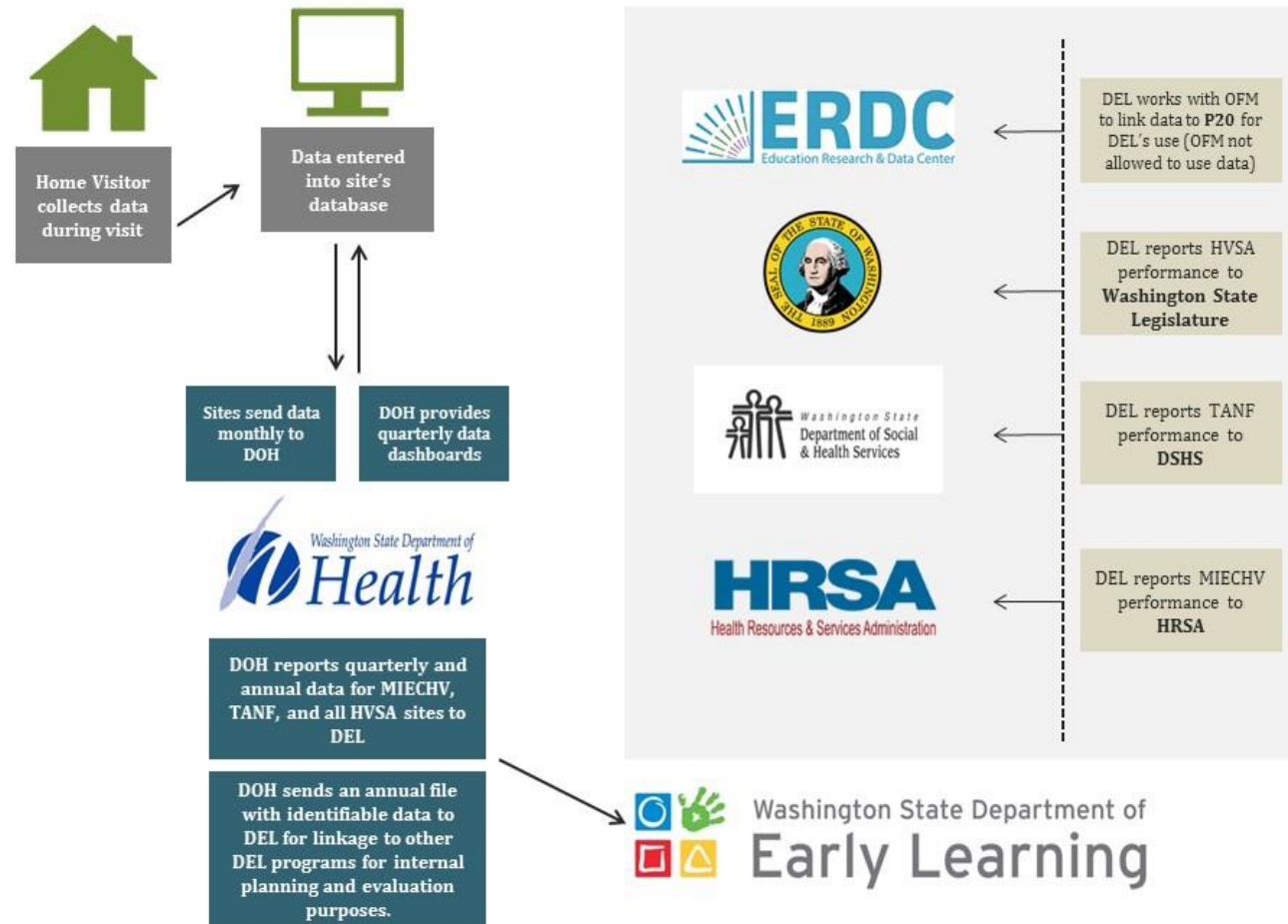
Housekeeping

- Please mute your phone
- If you have a question, please type it into the chat box
- For any additional questions about data collection please email
 - Stephanie Kovacs at Stephanie.Kovacs@doh.wa.gov or
 - Elisa Waidelich at Elisa.Waidelich@doh.wa.gov

Agenda

- ❑ HVSA Definitions
- ❑ Funding Code Guidance and Consent Process
- ❑ HVSA Aligned Measures
 - ✓ Definitions
 - ✓ Data Collection
- ❑ Performance Payment Incentive Measures
- ❑ SFT Process – Safe File Transfer
- ❑ Questions?

HVSA – Data Flow



HVSA Definitions

Enrollment and Retention:

Measures Defined:

Enrolled Clients

Actively Enrolled Clients

Engaged Clients

Fully Engaged Clients

Inactive clients (families)

Newly enrolled clients (families)

Children enrolled

Index Child

Number of families receiving home visits

Exits

Exits meeting the HVSA retention goal

Exits before HVSA retention goal

Key Definitions (Full definitions in manuals):

Actively Enrolled Clients: All clients with some enrollment time during the report period and have completed a home visit within 90 days of the end of the report period.

Engaged Clients: All enrolled clients who have completed at least one home visit in the 30 days preceding the end of the report period.

Children Enrolled: All children with some enrollment time during the report period.

Index Child: Child with the birthdate closest to enrollment will be the child reported on for the aligned measures.

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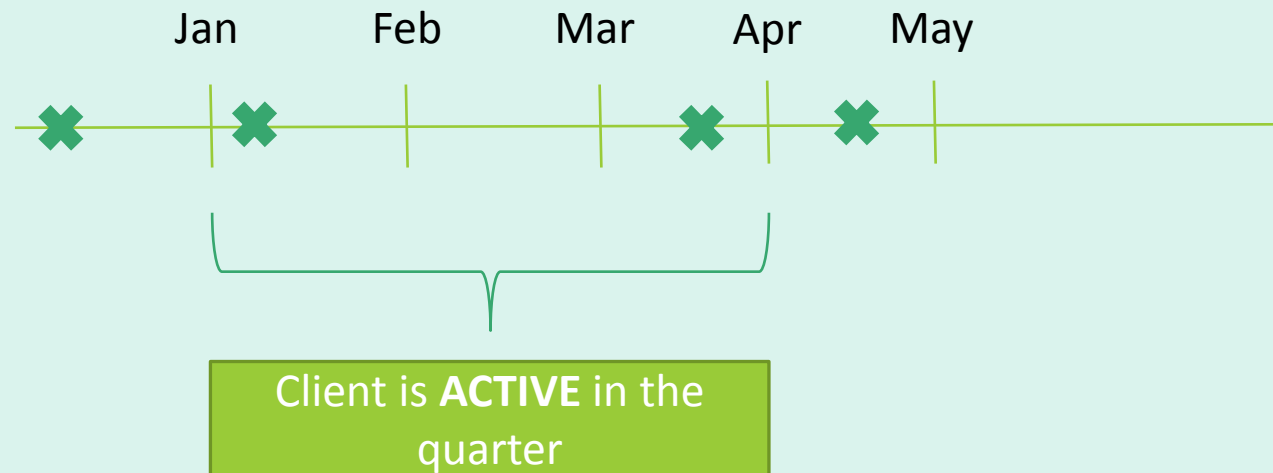
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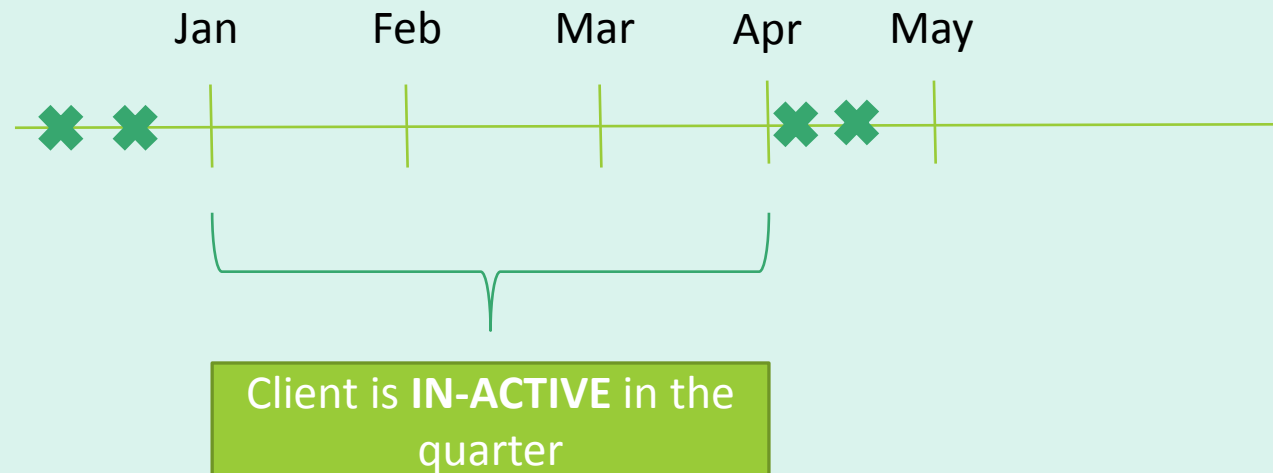
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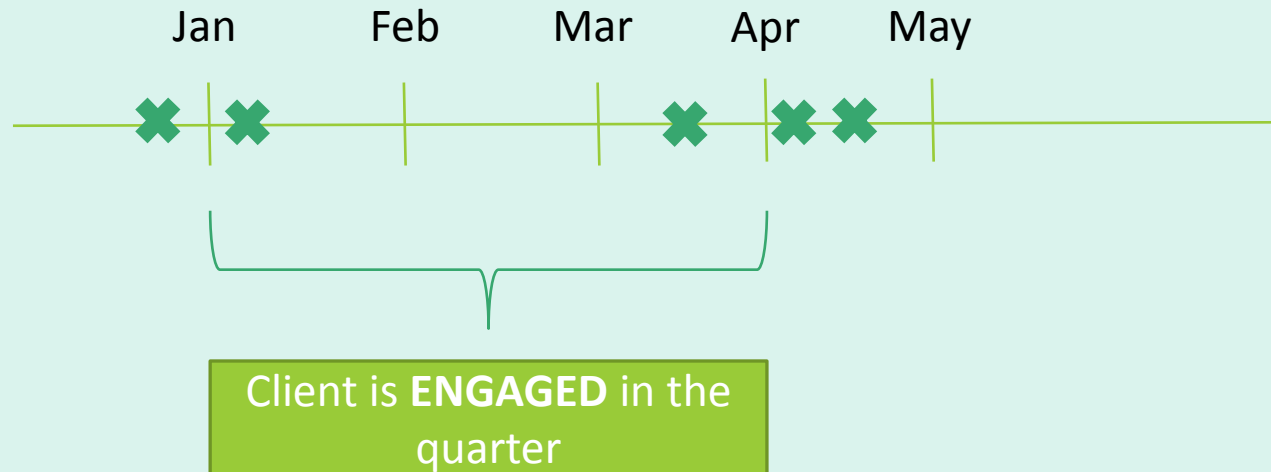
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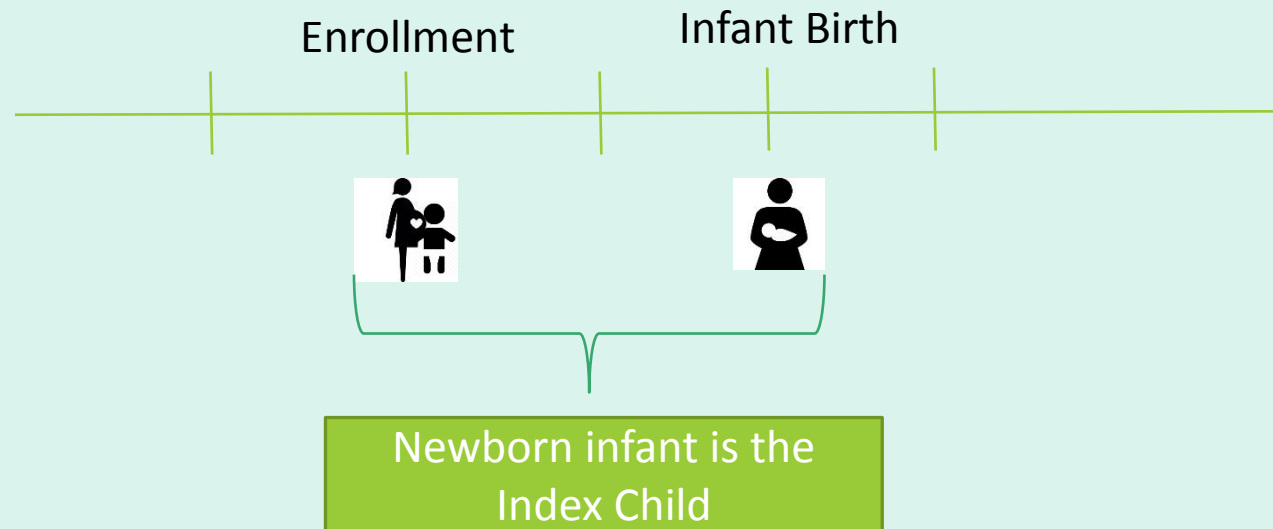
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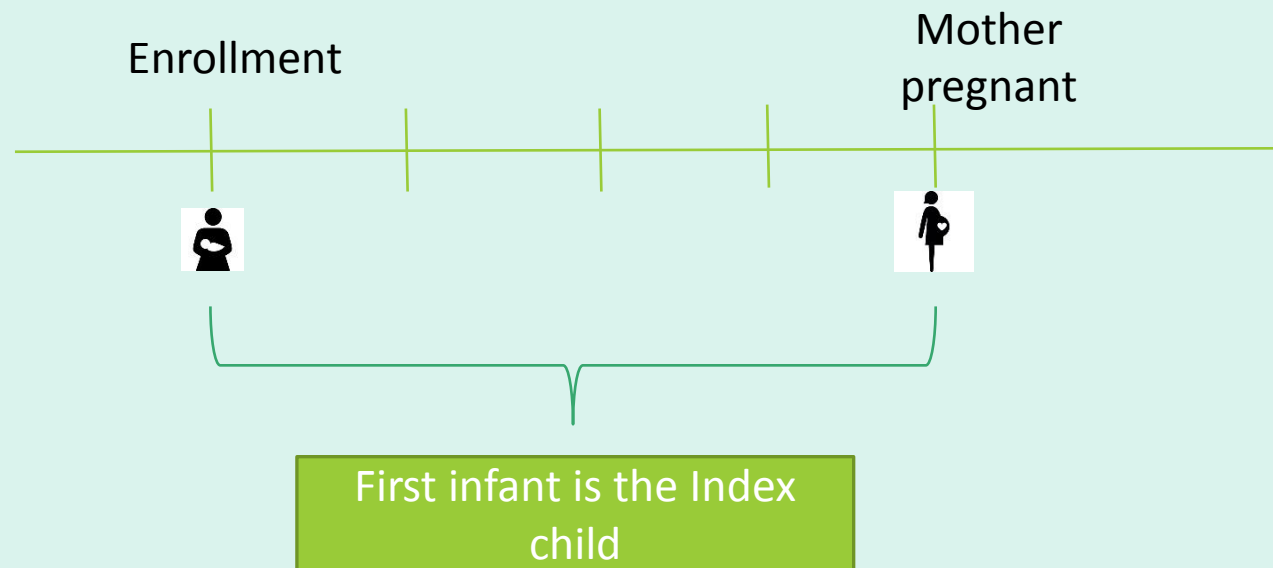
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Exits before HVSA retention goal

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Enrollment and Retention

Exiting Clients

All clients must be exited on the day the home visitor stops trying to engage with the client.

Re-enrolling Clients

Some data systems allow exited clients to be reactivated. If a client has been exited from services but later re-engages in services, sites have two options:

- **Option A:** The site can choose to re-activate the client.
- **Option B:** The site can choose to enroll the client as a NEW client.

Fund Codes and Consent Process

Funding Codes

Directions:

- 1. All HVSA sites** must use the following funding codes for the HVSA funding streams in their data system.
- 2. Assign Fund Code for each client**

All HVSA clients must have an HVSA funding code assigned or the clients will not be included in quarterly and annual reporting.

HVSA Funding Source	Site/Fund Code
MIECHV Formula	MIECHV
MIECHV Competitive	MIECHV
Cohort 9 or 13 TANF	TANF
502	502
All other HVSA funding	Other HVSA

Data Consent Process

For all HVSA clients, home visitors should obtain consent to share identifiable data. Sample consent language can be found on DEL's website:

[https://del.wa.gov/homevisiting/programs.](https://del.wa.gov/homevisiting/programs)

Sample Consent Table:

Client Unique ID	Consented to share identifiable data?
000001	Yes
000002	No
000003	Yes



QUESTIONS?

Data Collection

Timeline for Data Collection

Pregnancy/
Enrollment



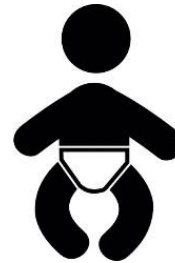
Consent Form(s)
Demographic

Infant Birth



Gestational age
PHQ-9 (Depression
Screening)
Well child visit
Language/Literacy
IPV Screening

Infancy <12
months



Breastfeeding
Well child visit
Language/Literacy
Developmental
Screening
Parent-Child
Interaction Tool

>12 months



Well child visit
Language/Literacy
Developmental
Screening
Parent-Child
Interaction Tool
Update Demographics

Aligned Measures

DEFINITIONS AND DATA COLLECTION

Measure 1: Breastfeeding



Definition: Percent of infants (among mothers who enrolled in home visiting prenatally) who were breastfed any amount at 6 months of age

Make sure the
infant is at least
6 months old

DIRECTIONS:

After the child's six month birthday, record the client's answer to "Does your child continue to get breast milk?"

Measure 1: Data Collection



When to collect? →

Immediately AFTER infant is **6-months old**

What to collect? →

Ask caregiver:
“Does your child continue to get breastmilk?”

Where to record? →

Record in you model’s data system

Measure 2: Depression Screening



Definition: Percent of primary caregivers enrolled in home visiting who are screened for depression using a validated tool within 3 months (90 days) of delivery (if enrolled prenatally) or enrollment (if enrolled post-delivery)

DIRECTIONS: PHQ-9

(Or other validated depression screening)

Complete a depression screen for all primary caregivers using the PHQ-9 Form within 90 days of delivery (if enrolled prenatally) or 90 days enrollment if enrolled postnatally. We will only count screens within 3 months (**90 days**) of delivery/enrollment.

**Collect within 90
days of birth or
enrollment**

Measure 2: Data Collection



When to collect? ➡

Within **90 days** of Delivery (if enrolled prenatally) or Enrollment (if enrolled postnatally)

What to collect? ➡

Conduct a PHQ-9 screening and record results
(or other validated depression screening tool)

Where to record? ➡

Record **screening results** and **date of screening** in data system

Measure 3: Well-Child Visits (Developmental)



Definition: Percent of children enrolled in home visiting who received the last recommended visit based on the American Academy of Pediatrics (AAP) schedule



DIRECTIONS:

Ask about well child visits at every visit after the birth of index children, or as often as possible. *(Example question format from NFP):*

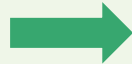


3. ♦ Since our last visit, has your child had any of the following well-child visits? (check all that apply)
- ☐ Yes (if yes, please indicate which of these well child visits were completed; check all that apply)
- | | | | |
|---|---|---|--|
| <input type="checkbox"/> In the nursery | <input type="checkbox"/> 3-5 days after birth | <input type="checkbox"/> By 1 month old | <input type="checkbox"/> 2 months old |
| <input type="checkbox"/> 4 months old | <input type="checkbox"/> 6 months old | <input type="checkbox"/> 9 months old | <input type="checkbox"/> 12 months old |
| <input type="checkbox"/> 15 months old | <input type="checkbox"/> 18 months old | <input type="checkbox"/> 24 months old | |
| <input type="checkbox"/> 24 month visit scheduled but not yet completed | | | |
| <input type="checkbox"/> No <input type="checkbox"/> N/A | | | |

Measure 3: Data Collection

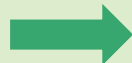


When to collect?



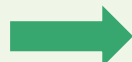
At **EVERY** visit after birth

What to collect?



Record the dates of completed well child visits
OR the specific AAP recommended visits the
child received

Where to record?



Record all visits in your model's data system

Measure 4: Child Maltreatment (Developmental)



Definition: Percent of children enrolled in HV with at least one investigated case of maltreatment following enrollment within the reporting period



DIRECTIONS:

Complete a consent form. Note which clients consented and which clients refused to consent in your data system or in an external Excel Spread Sheet and upload to your SFT Site.

Inform DOH about all consents AND declines



Sample Consent Table

Client Unique ID	Consented to share identifiable data?
000001	Yes
000002	No
000003	Yes

Measure 4: Child Maltreatment

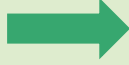


When to collect?



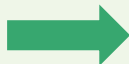
At enrollment for new clients, and ASAP for previously enrolled clients

What to collect?



Collect consent forms including declines

Where to record?



Record all consents in your model's data system or in an external Excel Spread Sheet

Measure 5: Parent-Child Interaction



Definition: Percent of primary caregivers enrolled in HV who receive an observation of caregiver-child interaction using a validated tool.



Parent-Child
Interaction must be
assessed EVERY year a
child is enrolled



DIRECTIONS:

Complete Parent-Child Interaction tool every report year for each index child. Validated tools include the HOME, DANCE, PICCALO, NCAST.

Measure 5: Data Collection



When to collect?



Complete a parent-child interaction tool EVERY report year for each index child.

What to collect?



Validated parent-child interaction tools include: HOME, DANCE, PICCALO, and NCAST

Record observations using tool

Where to record?



Record the tool used, date of screening and score in your model data system

Measure 6: Early Language and Literacy



Definition: Percent of children enrolled in home visiting with a family member who reported that during a typical week s/he read, told stories, and/or sang songs with their child daily, every day.



DIRECTIONS:

Collect data at least once during the reporting period for each index child.



Question for collect data:

“During a typical week, how many days do you (and/or a family member) read, tell stories, and/or sing songs to your child?”

Collect once during
the report year

Measure 6: Data Collection



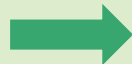
When to collect?



Collect data once during the report year for each index child



What to collect?



Question:

“During a typical week, how many days do you (and/or a family member) read, tell stories, and/or sing songs to your child?”



Where to record?



Record the date of collection and number of days (0-7) the parent reads to the child in your data system

Measure 7: Developmental Screening



Definition: Percent of children enrolled in home visiting with a timely screen for developmental delays using a validated parent-completed tool.

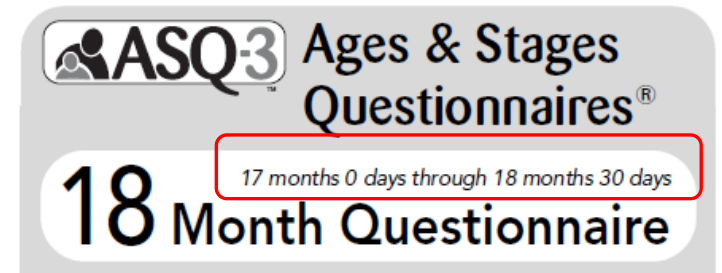
Screens that occur
outside the time
windows will not
count



DIRECTIONS:

Complete an ASQ-3 at **9, 18, 24 and/or 30** months of age
(recommended tool: ASQ-3)

9 months (240-330 days),
18 months (510-570 days),
24 months (690-750 days), 30 months (856-945 days)



Measure 7: Data Collection



When to collect?



9, 18, 24 and/or 30 months after birth

What to collect?



Complete an ASQ-3 with the Parent
(or other validated child developmental screening)

Where to record?



Record the date of screening, score, and tool used in your data system

Measure 8: IPV Screening (Developmental)



Definition: Percent of primary caregivers enrolled in HV who are screened for intimate partner violence (IPV) within **6 months of enrollment** using a validated tool

DIRECTIONS:

Within 6 months of enrollment, complete an IPV screening tool, record results of screening

Relationship Assessment Tool (RAT) (same as Women's Experience with Battering, WEB) from **Futures Without Violence** tool recommended - <https://www.futureswithoutviolence.org/>

Complete Screen
within 6 months of
enrollment

Measure 8: Data Collection



When to collect? →	Within 6 months of enrollment
What to collect? →	Futures Without Violence tool (RAT/WEB)
Where to record? →	Record the date of screening, score and tool used in your data system



QUESTIONS?

Performance Payment Incentive Measures

PPI Measure 1: Enrollment



Definition: Average number of actively enrolled HVSA clients on the 15th of Month 1, Month 2, and Month 3 of the quarter divided by the total number of funded HVSA funded slots.



Washington State defines an actively enrolled client as client that received a home visit within 90 days of the end of the report period and does not have an exit date.

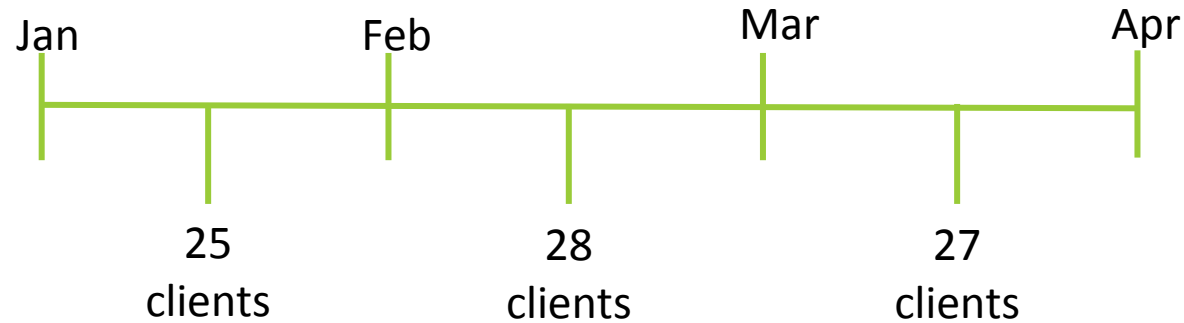


Directions:

Record the enrollment and exit date for all clients. Record all home visits completed.

Clients without a visit in the past 90 days will NOT count towards actively enrolled

PPI Measure 1: Enrollment in practice



$$(25 + 28 + 27) \div 3 = \text{Average Enrollment}$$

$$\text{PPI Measure} = 26.7 \div 30 \text{ (funded slots)}$$

PPI Measure 2: Home Visiting Dosage



Definition: The proportion of enrolled clients that received the model recommended number of home visits during the report period

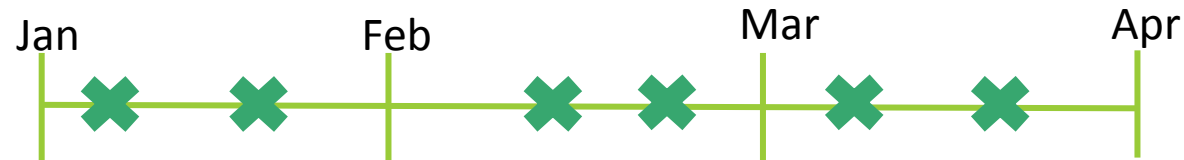
ALL enrolled clients
will count towards this
measure

Directions: Record the enrollment and exit date for all clients. Record all home visits completed.

PPI Measure 2: Dosage in practice



Client A



Client meets dosage requirement in quarter



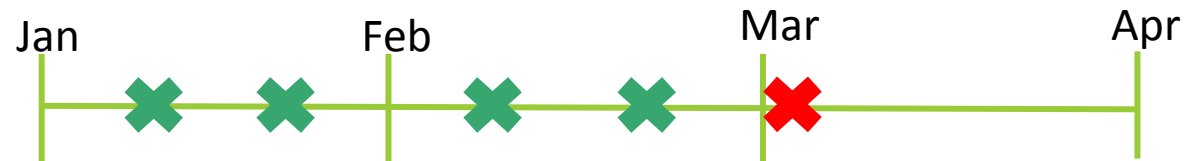
Client B



Client does NOT meet dosage requirement in quarter






Client C



Client exits

Client meets dosage requirement in quarter

PPI Measure 2: Home Visiting Dosage

	Model	Model Dosage Expectation	HVSA Dosage Expectation	Home Visit Definition
	PCHP	2x week during school year	2x week (excluding summer)	A home visit of at least 30 minutes in length
	CPP (Navos)	1x week	1x week	A home visit or phone call that includes model content
	CBODP (Open Arms)	2x week for first two weeks postpartum 1x week for weeks 3-8 postpartum 2x month after 8 weeks postpartum	2x month	A completed home visit
	STEEP (Mary Bridge)	-3x month for first 18 months of services -2x month after 18 months if child had developmental/medical needs or 1x month for 18 months	3x month for first 18 months 2x month for 2nd 18 months	A face to face contact between family and home visitor (including attending medical visits with family or hospital visits)
	EHS (Denise Louie)	1x week (46 visits a year)	1x week	A home visit of at least 90 minutes



QUESTIONS?

SFT Sites

Safe File Transfer (SFT)

Directions for Using SFT:

Step 1: Go to the following website:

<https://sft.wa.gov>

Step 2: Enter your account name and initial password. The first time you log on, the system will require you to create a new password.

Step 3: Upload a file(s)

axway business. in motion.

Welcome to SecureTransport

Server sft
Version 5.2.1

Please Login

name

password

Log In

Please enter your user name and password to login to SecureTransport.

axway business. in motion.

Welcome to SecureTransport

Server sft
Version 5.2.1
Logout

My Files My Account

mode

path

file

Name	Size	Date
<input type="checkbox"/> TEST		Dec 15 2013 00:00

Next Steps

- ❑ Prepare to send your program data to DOH via your SFT site
- ❑ Start sending DOH data before the end of the quarter (September 30th)
 - Send data ideally monthly –minimum quarterly
- ❑ DOH will use your data to calculating the Performance Payment Incentive Measures (and other measures)
- ❑ **Coming soon Data Dashboards!**

Resources

For questions about reporting requirements, data collection, or measure definitions:

-Stephanie Kovacs: Stephanie.Kovacs@doh.wa.gov

-Elisa Waidelich: Elisa.Waidelich@doh.wa.gov

For questions about your contract requirements:

-Kathy Tan: Kathy.Tan@del.wa.gov

-Rene Toolson: Rene.Toolson@del.wa.gov

For questions about trainings for screening tools or model practice:

-Your Model Lead

-Isidro Rodriguez: Isidro@thrivewa.org

Helpful website:

<https://del.wa.gov/homevisiting/programs>



THANK YOU!